

Wisconsin Department of Regulation & Licensing

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CHIROPRACTIC EXAMINING BOARD

INFORMATION FOR CHIROPRACTIC LICENSURE BY ENDORSEMENT

REQUIREMENTS:

Applicants must have been engaged in clinical chiropractic case management at least 24 hours per week in one or more jurisdictions in which the applicant has a current license for at least 3 of the 5 years immediately preceding application in Wisconsin.

Candidates must pass the jurisprudence examination. The department will administer this examination upon completion of registration and board approval of application.

INSTRUCTIONS FOR COMPLETING THE APPLICATION:

1. **Application (Form #2059):** Complete the enclosed application and attach the appropriate fee. Make check payable to "Department of Regulation & Licensing". Your cancelled check will be your receipt. Mail to the Department of Regulation & Licensing, Chiropractic Examining Board, PO Box 8935, Madison WI 53708.
2. **Verification of Licensure (Form #1818):** Complete the top section of this form and forward to the state(s) in which you are/were registered/licensed. (This form may be copied). Please contact the state board(s) to inquire if they charge a fee for completing this form. This form must be returned directly to the Wisconsin Chiropractic Examining Board. Verification must include scores of practical exam, if you have not passed Part IV of the NBCE.
3. **Additional Supporting Documents:** *(All supporting documents must be received in the board office directly from the institutions. Documents received from the applicant will be rejected by the board.)*. Request documents be mailed to "Department of Regulation & Licensing, Chiropractic Examining Board, PO Box 8935, Madison WI 53708-8935".
 - a) Certified transcript(s) of 2 years of a baccalaureate program at an accredited college or university; **or**
 - b) Certified baccalaureate degree transcript(s) from an accredited college or university, **only if you had first applied for a license to practice chiropractic in any jurisdiction on or after July 1, 1998.**
 - c) Certified transcript from a board-approved chiropractic college indicating date of graduation and degree granted.
 - d) Certified transcript of scores of the National Board of chiropractic Examiners. Applicants must have passed all subjects, with a minimum score of 375 to be eligible for Wisconsin licensure; **or**

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- e) Certified transcript indicating successful completion of the national Board of Chiropractic Examiners SPEC (Special Purpose Examination in Chiropractic) examination taken in lieu of National Boards, (970) 356-9100; and

4. **Social Security Number Collection Form (Form #2380)**: Complete and forward to the board with your application.

IS NAME ON ALL CREDENTIALS THE SAME? IF NOT, SUBMIT CERTIFIED COPY OF MARRIAGE CERTIFICATE, DIVORCE DECREE, ETC.

ADDITIONAL INFORMATION:

Wisconsin jurisprudence examination: A minimum score of 75 must be obtained for successful completion of the examination.

Temporary permits: The board does not grant temporary permits to practice chiropractic while the application for licensure is pending.

Refund Policy: Applicants who wish to withdraw their application for licensure will receive a refund of all but \$10.00 of the fee. The applicant is required to provide written notice to the board office.

APPLICANTS MAY NOT PRACTICE AS A CHIROPRACTOR IN WISCONSIN UNTIL THEY ARE LICENSED.